

Emergency Response

for Hazardous Materials

In the event of a spill or emergency involving hazardous materials or hazardous wastes, contact the following people.

EMERGENCY COORDINATORS

Primary Contact: _____ Work Phone: _____
Home Phone: _____

Alternate Contact: _____ Work Phone: _____
Home Phone: _____

Alternate Contact: _____ Work Phone: _____
Home Phone: _____

During work hours, first call primary contact at work number. If primary contact is not available, call alternates at work numbers. After work hours, first call primary contact at home number. If primary contact is not available, call alternate contacts at home numbers.

EMERGENCY RESPONSE NOTIFICATION LIST

Contact	Phone Number(s)
Local Fire Department:	911 or _____

Local Police Department:	911 or _____

Local Hospital:	_____

State Emergency Response: DES:	(603) 271-3899 Mon. – Fri.; 8 am – 4 pm
NHState Police:	(800) 346-8236
	(603) 346-4009

Office of Emergency Management:	
National Response Center:	(800) 424-8802
State OEM:	(603) 271-2231

Poison Control Center – Dartmouth Hitchcock Hospital:	(800) 562-8236
	(603) 650-5000

Emergency Response

Initial Spill Response Procedures

If a spill occurs, the first person on the scene will:

1. First, determine if there is an immediate danger. If there is, quickly leave the area using the fastest route shown on site map.
2. If there is no immediate danger, identify the material spilled and start the appropriate containment and safety procedures, including putting on protective gear.
3. Cut off the source of the spill and contain the flow, if possible.
4. Reduce the danger to human life. For example, by removing ignition sources near flammable liquid spills if possible without further assistance.
5. Notify your emergency coordinator or alternate coordinators.
6. Utilizing the spill kit or other appropriate materials, contain and clean up the spill. Obtain the assistance of others, if necessary to contain and clean up the spill.

Spill Containment Procedures

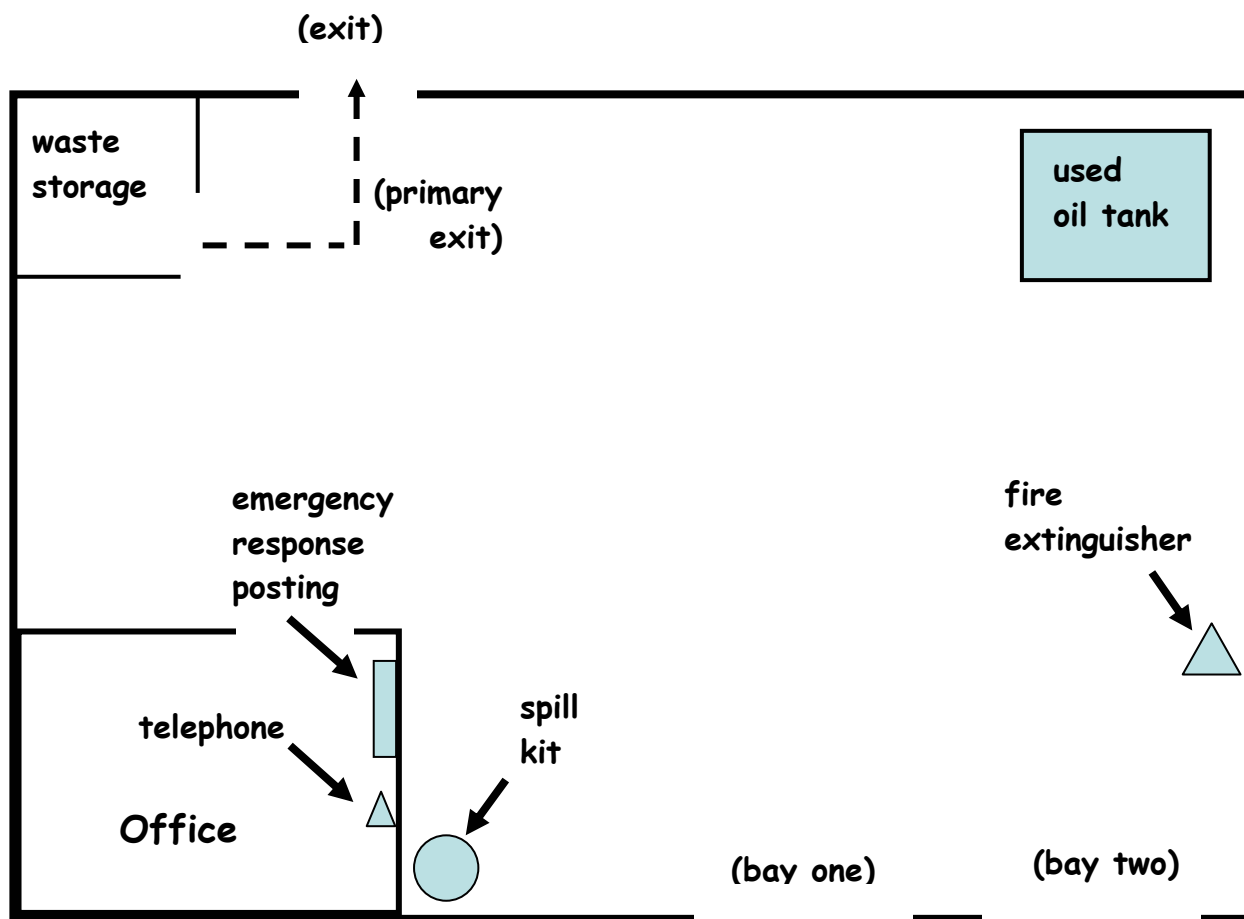
1. Find the source of spill and take action to stop the source. For example, if the source is a tipped over drum, right the drum and seal it. If the source of the leak is a punctured tank, pump the fluid into another container.
 2. Using spill absorbents or other suitable materials, construct a berm to prevent the spill from entering storm drains, drainage ditches, etc.
 3. Apply absorbent materials to contain and recover small amounts of spilled materials.
 4. Collect all spilled material and contaminated materials and store them in an appropriate container for disposal.
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Emergency Response

SITE PLAN

In the event of a spill or emergency, assess the immediate danger. If there is immediate danger, exit the building by the closest exit. If there is no immediate danger, follow the steps in the Emergency Response posting to contain the spill, clean up the spilled materials and notify the appropriate personnel.

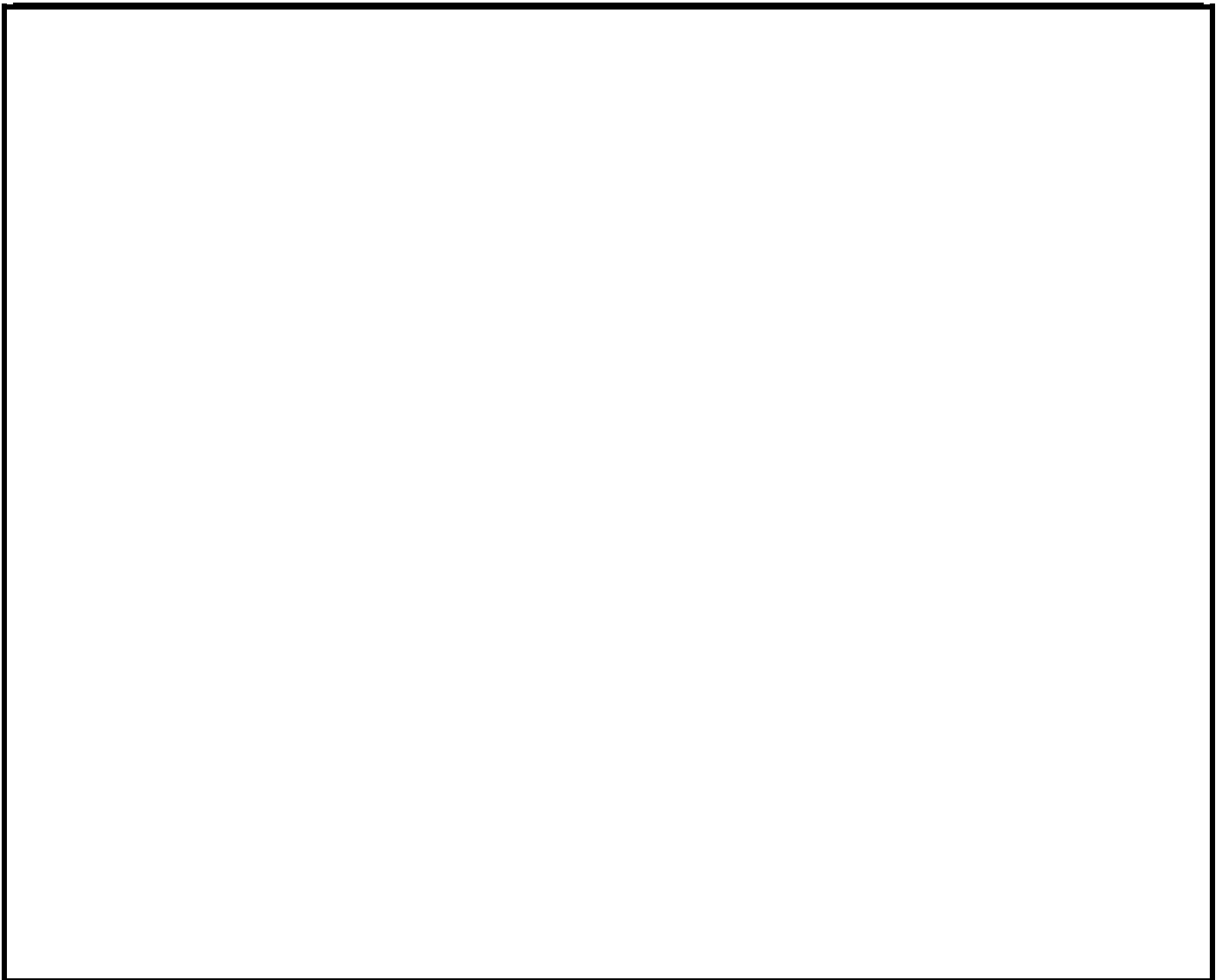
***** This is a sample; you will have to make a similar sketch of your building as part of the required emergency response posting*****



Emergency Response

SITE PLAN

In the event of a spill or emergency, assess the immediate danger. If there is immediate danger, exit the building by the closest exit. If there is no immediate danger, follow the steps in the Emergency Response posting to contain the spill, clean up the spilled materials and notify the appropriate personnel.



Draw a sketch of your building here – show all the elements as on the sample sketch.